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Steering Committee

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OK Dept. Env. Quality

Jana Rowland
OK Dept. of Education

Carolyn Sullivan
OK Dept. of Commerce

Kara Williams
Office of Sec. of Environment

March 22, 2010

RE: ScienceFest Oklahoma 2010

Dear Elementary School Teachers:

Thank you for making plans to attend ScienceFest on April 22, 2010 at the Oklahoma City Zoo. The ScienceFest planning committee has worked hard to make this a great experience for your group and we hope that you have a very enjoyable day.

We are enclosing the following items to help you prepare for the event:

Guidance – Instructions for ScienceFest

- Bus Driver Information
- Chaperone Information
- Teacher Information
- ScienceFest Activity Info
- Parking Information

Forms Needing Completion or Action by Teacher

- ScienceFest sign (*place in bus window*)
- ScienceFest sign (*for chaperones*)
- Wrist Bands (*for your students, teachers, chaperones and bus drivers. **Required for admission to ScienceFest and for lunch***)
- Flashcards (*for use in classroom*)

Oklahoma state law prohibits smoking inside zoological parks. Please advise chaperones and bus drivers of this requirement. We ask that you help the Oklahoma City Zoo by abiding with this law and refrain from smoking within the Zoo.

If your group is unable to attend, please let us know as soon as possible as there is a wait list of other schools wishing to attend. Lastly, if you have any questions, please contact me at 405-815-5347 or 1-800-879-6552, extension 5347.

Sincerely,

Carolyn Sullivan

Enclosures